

THE ROAD AHEAD

TDOT Weekly News

Important Announcements

Week of July 25 - 29

- **TDOT Copy Center Request Form Available in SharePoint.** The Central Services Division first announced the new Copy Center Request Form application in SharePoint in April 2022. Although we've been receiving a good amount of job requests with this new application, we need your help to be sure to use this form when submitting job requests! This tool improves our job requests priorities with efficient tracking, meeting requirements, and timely production. It also provides the capability to monitor the status of your print request while receiving a system generated email when the job is complete. Click [here](#) to visit our SharePoint site and go to Copy Center Request under Resources or click [here](#) to navigate directly to the app!
- **Safety Monday.** On the roads of Tennessee, TDOT employees see a lot of things. When those things turn into life-threatening situations, some TDOT employees jump into action going beyond the call of duty. TDOT is proud to recognize these heroes with the Meritorious Service Award. In this episode, Clay Culwell introduces the story of a fiery crash and the TDOT personnel who ran toward the danger to help.
- **The Employee Suggestion Award Program.** The Department of Human Resources wants to remind you to participate in the Employee Suggestion Award Program (ESAP) this year. This provides a way for employees to submit ideas and suggestions to improve state government operations or services and reduce costs. Cash awards for implemented suggestions equal 15% of the annual savings realized in a fiscal year, with a maximum award of \$100,000. To learn more about the ESAP program, or submit a suggestion, please visit the ESAP website [here](#).
- **Weekly Wellness.** Let's celebrate! The TDOT Wellness Council was recognized for their efforts with the [Working for a Healthier Tennessee](#) initiative and were awarded the "[Gold Achievement Level](#)" and the "[Thinking Outside the Desktop Award](#)" for their efforts over the last year.
 - Thank you TDOT employees, Kera Davis and Nikita Graves, for your commitment to this workplace wellness program!
 - A special recognition to TDOT employees who helped the TDOT Wellness Council with Earth Week and various wellness campaigns this year: Sara Elliott, McKenzie Ricketts and Ian Quilliams.

State Holidays – state offices closed

- Monday, September 5 – Labor Day

Upcoming Events

None

Check back next week for more weekly news updates!

TDOT Internal Communications

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